

Tournament Logistics – Puerto Rico

Budget:

Expense Type	Estimated Cost	Comments
Travel	\$600-700 CDN	<ul style="list-style-type: none"> return airfare: Ottawa to Puerto Rico depends on seasonal pricing
Accommodation	\$250 US/night <i>(tournament days)</i> \$300+ US/night <i>(outside tournament days)</i>	<ul style="list-style-type: none"> accommodates 2-4 adults (see Hotel Reservation guide below)* group rate for Nov 13-17 nights only
Food	\$100-200 CDN/day	<ul style="list-style-type: none"> Depends on exchange rates
Uniform	\$140+ CDN	<ul style="list-style-type: none"> May require dobok with CHITF logo & CANADA on the back See CHITF merchandise
Sparring Equipment	\$80+ CDN	<ul style="list-style-type: none"> Head/hands/feet sold separately See CHITF merchandise
Team Canada outfit	\$150 CDN	Depends on supplier & printing costs
Team Training	\$250 CDN	fees, travel, accommodation, etc.
Competition Fees	\$65-130US/competitor	fees depend on event type, see tournament info package

Timeline / Due Dates:

Add school to tournament website	due March 30 2025 (required before competitors/umpires can register online)	School Registration
Book flight(s)	Official travel agent: Annie Wong Travel Unique anne@traveluniqueinc.com 1-416-801-4328	<ul style="list-style-type: none"> assist and coordinate Team Canada travel to Puerto Rico Website: www.traveluniqueinc.com
Book accommodations* (Hyatt Place San Juan)	<ul style="list-style-type: none"> before July 31 2025 or when flights confirmed credit card payment accepted 	Hotel reservation Guide <ul style="list-style-type: none"> Group rate is only available at this hotel Transportation to tournament site is included Reserve in advance, no cancellation fees
Register competitors, umpires/Judges	<ul style="list-style-type: none"> opens April 18 2025 need to upload picture for host to create ID badge pay fees with credit card 	Register link
Complete Waiver form	required for competitor registration	Waiver

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Book celebration Party	<ul style="list-style-type: none"> • opens April 18 2025 • purchase celebration party tickets 	Register link
Passport	ensure passport is valid for 6+ months after intended travel dates <i>(many countries may require this)</i>	Canadian Passport travel documents

***Additional information on Hotel Booking:**

- Pricing is in US \$\$, per night for 4 adults. Child is considered 12 years and younger.
- When booking online, use Hyatt Place hotel [link](#) provided in “hotel reservation package”.
Tournament group rate not available if selected dates are outside Nov 13-17. E.g. Nov 12- Nov 18. Website will say “no rooms available”.
- If booking 4 nights under tournament group rate ((G-TKWD) using their link, website displays:

The screenshot shows the Hyatt Place San Juan hotel booking page. The room type is 'Two Queen Beds (With Sofa Bed)' for the dates 'Thu, Nov 13, 2025 - Mon, Nov 17, 2025'. The price summary shows a total cost per room of \$1,000.79 for a 4-night stay. The daily rates are: Thu, Nov 13 (\$194.00), Fri, Nov 14 (\$194.00), Sat, Nov 15 (\$194.00), and Sun, Nov 16 (\$194.00). Taxes and fees total \$224.79. The page also includes contact information and a sign-in prompt.

- If booking for non-TKD related nights, normal rates apply. See example:

The screenshot shows the Hyatt Place San Juan hotel booking page for non-tournament dates. The room type is 'Accessible Two Queen Beds/Tub (With Sofa Bed)' for the dates 'Wed, Nov 12, 2025 - Thu, Nov 13, 2025'. The price summary shows a total cost per room of \$340.47 for a 1-night stay, with taxes and fees of \$76.47. The page also includes options for early check-in at 11am for \$25 and late check-out at 2pm for \$40, along with a special offer to earn up to \$350 in Hyatt credit.

- To stay at the same hotel for additional days (before or after tournament), suggest to book separately if using “online” website.
If calling to book hotel, agent can assist with non-TKD days (rates may be higher than online room rates, since hotel do not have access to these rates)

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References:

Tournament Invitation	Puerto Rico invitation letter	
Tournament info package	Tournament Information	Contain events, accommodations, visitor info
Tournament Website	www.prtkdwc.com	
Event poster	CHITF Events	scroll down to view Nov Puerto Rico poster
Travel & Entry requirements	Puerto Rico travel advisory	
VISA Requirements	US Travel requirements	Ensure passport is not expired
Tournament Overview	CHITF Tournaments	
Fundraising	Tournament Fundraising Guide	found on CHITF Tournament webpage
Currency Exchange	Currency Conversion	check current exchange rates
Team Communication in Puerto Rico	<ul style="list-style-type: none"> • setup “Team Canada in PR” WhatsApp group, need cell # • ensure cell has Wi-fi/data access 	<ul style="list-style-type: none"> • Download and install WhatsApp app on cell phone • Setup contact list

Packing Suggestions:

First Aid Kit	<p>Include basic supplies:</p> <ul style="list-style-type: none"> • Bandages • Moleskin (for blisters) • Antiseptic/alcohol wipes • Face masks • Hand sanitizers • Prescriptions (extra dosage) • common drugstore remedies such as Tylenol, Imodium, antihistamine, cold/flu tablets, Tums
Energy food bars/mix nuts	granola/nut bars to maintain energy levels, as required
Electrolyte powder	<ul style="list-style-type: none"> • add to bottled water to replenish lost electrolytes after exercising/training • e.g, Organika
Portable Power Bank Charger(s)	<ul style="list-style-type: none"> • charge electronic devices • e.g. Power Bank 25800mAh Charger (Amazon) • must pack power bank in carry-on bag, not check-in luggage
Cell phone travel data plan	<p>purchase pre-paid data packages before departure:</p> <ul style="list-style-type: none"> • eSim (e.g. Keepgo.com), or • physical SIM cards (eg, Amazon Prepaid SIM USA)
Luggage Packing cubes	<ul style="list-style-type: none"> • Keep contents of luggage organized • e.g. compression packing cube set (Amazon)